

**Housing Authority of St. Louis County**  
**IMPORTANT PROGRAM NOTICE**  
**Housing Choice Voucher Abatement Process**

**March 3, 2017**

Dear Owner/Agent,

We would like to inform you of some updates to our inspection process that will begin April 1, 2017.

This new process will affect the annual and special/complaint inspections. When an annual or special/complaint inspection does not pass Housing Quality Standards, you will receive a notice to repair required items within 30 days. If the unit fails the reinspection, we will abate the monthly portion of rent our Authority pays to you.

The abatement period will begin on the first of the month following the reinspection date and will continue to the last day of the abatement month. The tenant must continue to pay their portion of the rent, if any, as long as the family remains in the unit. **Your tenant is not responsible for the abated HAP payment.** When you have completed the required work during the abatement period, please contact the assigned Inspector by email. The Inspector will schedule a reinspection to verify completion of the work.

**Owner/agents will not be entitled to HAP payments from the first of the month until the day the unit passes Housing Quality Standards. Be advised abated payments are not recoverable. If the unit does not pass HQS inspection at the end of the thirty day abatement period, the unit will be terminated.**

Please contact us if you have any questions regarding this email.

Thank you for your participation in the Housing Choice Voucher Program.

Sincerely,

Susan Harrod  
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